

PROCEDURES FOR OBTAINING EXEMPTION

The procedures for obtaining such an exemption are specified in regulations codified at 7 C.F.R. § 1205.510(b)(6).

Importers wishing to obtain an exemption must submit an exemption request to the Cotton Board by the importer, prior to the importation of the cotton or cotton product. The application form is available as a download from the Cotton Board website, www.cottonboard.org/ExempForm.pdf or may be obtained by submitting a written request to the Cotton Board at 5050 Poplar Avenue Suite 1900, Memphis, TN 38157.

The Cotton Board will then issue, if deemed appropriate, a numbered exemption certificate valid for one year from the date of issue. The exemption number should be entered by the importer on the Customs entry documentation in the appropriate location as determined by the U.S. Customs and Border Protection ("Customs").

The request for exemption should establish either (1) that the proposed entries of products will be entered under specific HTS codes which should be determined to be composed of U.S. produced cotton or which do not contain Upland cotton; or (2) that the cotton contained in the entries is either U.S. produced cotton or is not Upland cotton. In addition, each exemption request must include the following:

- (A) The name, address and importer identification number for the importer;
- (B) The HTS classification of the imported product;
- (C) Weight of the product for which the exemption is sought;
- (D) Estimated date of entry;
- (E) Commercial invoices or other such documentation indicating the origin of production or type of the cotton fiber used to produce the imported product;
- (F) Manufacturer's descriptions of the imported product;
- (G) Customs district of entry;
- (H) Exporting country; and
- (I) Country of origin.